



Sts. FRANCIS & JOSEPH SCHOOL
Unity is Strength

No. 45 Boyd Road, Nassau, Bahamas

Home of the
SHOCKERS

Celebrating 130 Years
of Catholic Education
in the Bahamas

Faith-Filled Past... Hopeful Future!

A VIRTUAL GUIDE TO THE REOPENING OF STS. FRANCIS & JOSEPH PRIMARY SCHOOL 2021-2022

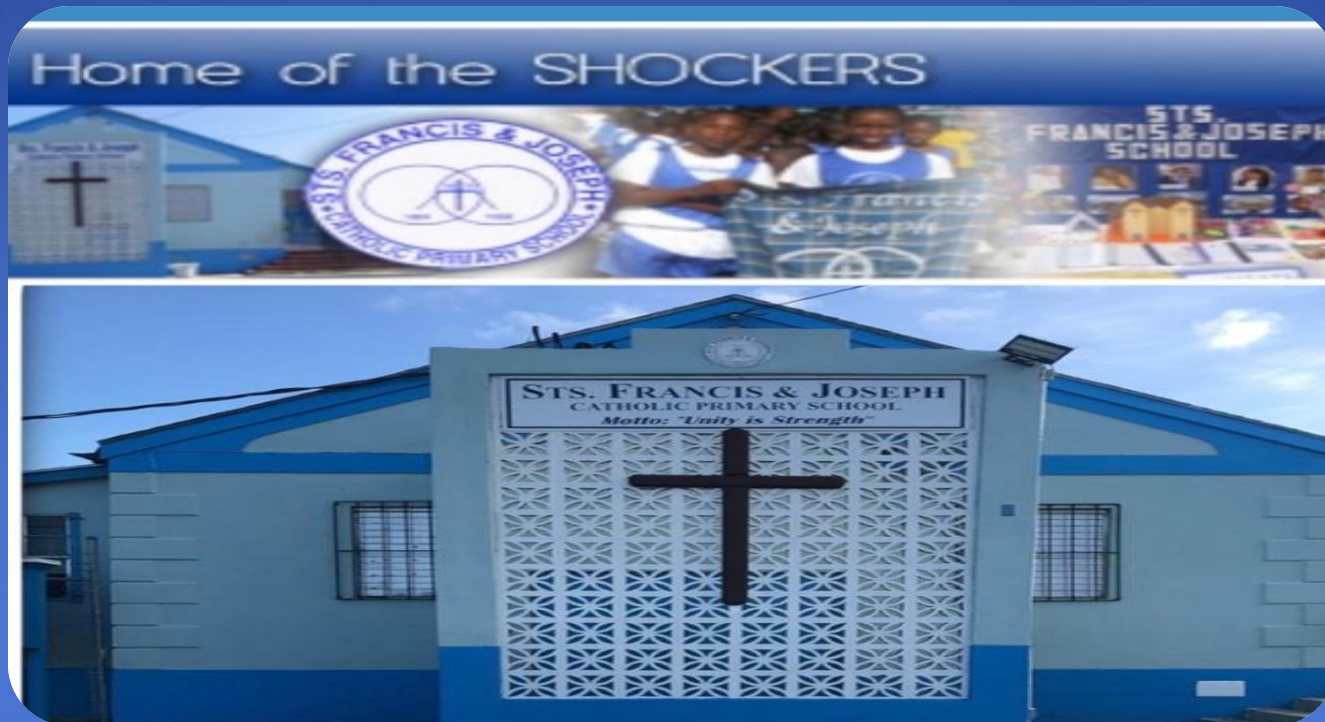




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LETTER FROM OUR DIRECTOR

August 24, 2021

Dear Parent/Guardian:

As we approach the 2021 – 2022 school year The Catholic Board of Education continues to closely monitor all emerging information regarding COVID-19 and the impact of the delta variant.

Currently, there are three models that schools use to facilitate teaching and learning. These include face-to-face or in-person instruction, hybrid or blended learning and virtual or remote learning. Face-to-face or in-person instruction is similar to the traditional form of teaching where students and teachers are engaged in teaching and learning on campus. Hybrid or blended learning is a combination of face-to-face and remote learning. Virtual or remote learning is similar to the method used during lockdowns.

At this time the decision has been made to engage in remote learning at all grade levels (Pre-Kindergarten – Grade 12) for the opening of the academic year. This decision was made, in consultation with The Ministry of Education and The Ministry of Health, based on the increase in the number of COVID-19 cases locally especially among the younger population.

All schools will reopen virtually for full day classes September 6, 2021. Orientation dates and times for each grade level will be communicated by individual schools. Timetables for the remote learning models have been drafted and will also be shared by each school.

CBE recognizes that the face-to-face model is the preferred and most effective means of teaching. As soon as we can safely do so we will resume hybrid and face-to-face learning. In preparation for our return to face-to-face learning all classrooms have been configured to adhere to the physical distancing policy outlined by The Ministry of Education. Class sizes have been reduced and seats are limited.

Thank you for your cooperation as we strive to create the safest environment possible for your children to learn. May God continue to bless and keep you.

Sincerely,

Claudette A. Rolle (Mrs.)
Director of Catholic Education





LEARNING PLATFORM & RECOMMENDED DEVICES

Catholic Board of Education (CBE) Schools will use the Google Classroom as the main platform for teaching. There may be times when teachers use other platforms for supplemental teaching. Classes will be delivered virtually via Google Classroom at the beginning of the school year until it is deemed safe to return to face to face classes.

Students should have in their possession the appropriate device.

~~~Recommended devices~~~

Samsung Galaxy Tab A8.0" (2019) with S Pen SM-P200

Samsung Galaxy Tab A 10.1" (2019, Wi-Fi Only)

Samsung Galaxy Tab A 10.1" (T510) 32 GB Wi-Fi Tablet Silver

Samsung Chrome book 4

Apple iPad (10.2-inch, Wi-Fi, 32GB) – Gold with Apple pen

Dragon Touch K10 Tablet, 10-inch Android Tablet with 16 GB Quad Core Processor

Lenovo Tab 4 Plus, 8" Android Tablet, 64-bit Octa-Core Snapdragon

~~~Devices Not Recommended Amazon Fire or Kindle~~~

The CBE Guidance Counseling Department will ensure structures are in place to support the social, emotional and mental well-being of students, faculty, staff and families.





SFJ NETIQUETTE

- Check your equipment before getting into class.
- Create a quiet workplace.
- Keep other devices off during class time.
- Stay focused. Avoid multitasking.
- Be attentive and engaged during classes.
- Be respectful of others always, especially during the Live Google Meet sessions.
- Student camera should be on during the Live Google Meet sessions.
- If you enter the Google Meet late, do so in silence. If you must communicate at that time, do so through the use of the Chat feature.
- Otherwise only use the Chat option when you are asked to do so.





Netiquette

Always
use your
manners



SFJ NETIQUETTE

- When you are not speaking, mute your microphone.
- Exit the Live Google Meet sessions when told by the teacher.
- Parents should not interrupt the Google Meet session to ask questions unless invited to do so.
- Students should have all of their supplies needed for the session prior to the start of the lesson.
- Students should not eat or drink during sessions unless permitted by the teacher.
- Signal when you want to talk. Speak clearly at your normal volume.



SFJ NETIQUETTE

- Dress appropriately. Students are expected to wear their P.E. uniform or their P.E. shirt. No spaghetti straps, tube tops, or undershirts are to be worn.
- P.E. uniforms are also to be worn on P.E. days
- If for any reason other persons are in view of the camera, please ensure that they are dressed appropriately.
- Respect privacy. No taking photos or screen shots.
- Post comments that are only school-related.
- Check in daily and turn in assignments on time.
- Be on your best behaviour. You are being watched.
- You may also visit this link to watch these Google Classroom Etiquettes <https://www.youtube.com/watch?v=Nx65CxSJ3PA>

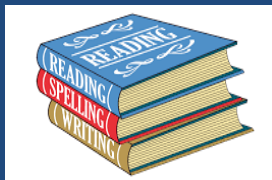
Please note that you are in an academic setting and therefore you are expected to adhere to these *Google Classroom* policies set forth by Sts. Francis & Joseph Catholic Primary School.
Thank you for being responsible cyber citizens.



ORIENTATION AND PARENT MEETINGS

BOOK DISTRIBUTION

Books for Pre-Kindergarten to Grade 6 will be distributed on Thursday, September 9th and Friday, September 10th 12:00 pm- 3:00 pm from the school grounds.



GOOGLE CLASSROOM ORIENTATION

Students will attend orientation on Monday,
September 6, 2021

9:00 a.m. to 12:00 noon

GRADE LEVEL MEETINGS FOR PARENTS

We would like to invite parents and guardians to meet with the teachers on the following days via Google Meet:

- | | |
|--------------------|---|
| Grade Pre-K | Monday, Sept. 13th @ 6:00 p.m. |
| Grade Kgn. | Monday, Sept. 13th @ 6:00 p.m. |
| Grades 1 | Tuesday, Sept. 14th @ 6:00 p.m. |
| Grades 2 | Tuesday, Sept. 14th @ 6:00 p.m. |
| Grades 3 | Tuesday, Sept. 14th @ 6:00 p.m. |
| Grades 4 | Wednesday, Sept. 15th @ 6:00 p.m. |
| Grades 5 | Wednesday, Sept. 15th @ 6:00 p.m. |
| Grades 6 | Wednesday, Sept. 15th @ 6:00 p.m. |



CLASS SCHEDULES

In keeping with the ideals and principles of Catholic Education, we will continue to educate the whole child. Therefore, the following subjects will be taught:

- *Mathematics
- *Language Arts
- *Religion
- *Science
- *Social Studies
- *Art
- *P.E.
- *Music
- *Computer (Grds. 1-6)
- *Spanish (Grds. 4-6)

Class Schedules will be sent out during the orientation sessions. Also note Live Google Meet sessions will be recorded for parents and students to view at a later time.



CLASS SCHEDULES / SUPPLIES/ TRAINING

WEEKLY TIMETABLES

Pre-Kindergarten 9:00a.m. to 12:00 noon

Kindergarten – 9:00 a.m. to 1:30 p.m.

Grades 1- 6 –9:00 a.m. to 2:00 p.m.

WORKBOOKS AND STUDENT SUPPLIES

Parents will be informed of the date and time to collect workbooks from the school. Also please ensure that students have the required materials as requested on the school's supplies list.

Google Classroom Training
for New Parents will be held
September 4th @5pm.



SCHOOL FEES

First Term Fees were due on June 30, 2021

The following payment options are available to parents:

- ONLINE BANKING (First Caribbean Bank or Royal Bank)
- THIRD PARTY ONLINE TRANSFER from any commercial bank
- RCANB Special Catholic School account – 112617 transit #097617 if you are sending the payment from your bank () to FCIB
- RCANB Special Catholic School account – 2897445 – transit #05745 if you are sending the payment from your bank () to RBC

Both are checking accounts.

- Please be sure to place the child's name and grade on the payment slip and email a copy to us.
- CREDIT CARD (at Catholic Education Centre – West Hill Street)
- FIRST CARIBBEAN (Payment over the counter)

If you would like a fee slip emailed to you, please email
sdurham@cec.edu.bs or jrussell@cec.edu.bs

PLEASE NOTE:

**No books will
be distributed
or access
given to the
Google
Classroom
Platform if
fees or
installment
fees for 1st
Term and
outstanding
balances are
not paid.**



CONTACT INFORMATION AND OFFICE HOURS

TECH SUPPORT

If you have questions or queries about operating or navigating Google Classroom please contact one of the following persons:

Latoya Hanna Forbes~~ lhanna@cec.edu.bs

Cassius Knowles~~~ cknowles@cec.edu.bs

Patrick Pratt~~~ ppratt@cec.edu.bs



HOW TO REACH US FOR:

School Fee Slips or Queries ~~ sdurham@cec.edu.bs ,
jrussell@cec.edu.bs , tglass@cec.edu.bs

General Queries ~~ jrussell@cec.edu.bs,
saintsfrancisjoseph@cec.edu.bs

PowerSchool Queries~~ lhutchinson@cec.edu.bs

Guidance Counselor ~~ mfawkes@cec.edu.bs

Vice Principal ~~~ lhutchinson@cec.edu.bs

Principal~~ tglass@cec.edu.bs

Facebook Page: Sts. Francis & Joseph Primary School

Web page: sfj.cec.edu.bs

OFFICE HOURS

CLERICAL AND
ADMINISTRATIVE STAFF
8:00A.M. TO 4:00 P.M.

TEACHING STAFF
8:30A.M. TO 3:00 P.M.



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Greetings Shockers!

We are really excited to usher in a new school under the theme Faith, Excellence, Service. It is truly not the way we envisioned our reopening, nonetheless we are thankful that we are able to provide our young scholars with a platform in which to learn and grow.

Thank you for your consistent support and invaluable cooperation. We know we can only get through this pandemic once we remain prayerful, patient and follow the advice of the health care professionals. It is our hope that our students will be able to return to Shockersville very soon! Until then let's be positive and continue the journey toward academic excellence.

Through God's grace, we will all get through this together; because Unity is Strength!

Love and Prayers,

Administrators, Faculty and Staff

